

NOTICE OF NONDISCRIMINATORY ADMISSIONS POLICY

Summer Grove Baptist Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the academy. It does not discriminate on the basis of race, color, or national and ethnic origin in administration of its educational policies, admissions policies, and other academy-administered programs.



**Summer
Grove
Baptist
Academy**

Established 2008

APPLICATION FOR ADMISSION

APPLICATION PROCEDURE CHECKLIST

_____ Obtain an application for admissions.

_____ Return application with non-refundable processing fee of \$50 and the following:

- Copies of all of the latest standardized tests and SAT scores**
- Copy of the latest report card**
- Copy of Birth Certificate**
- Copy of health form including all immunizations**
- Copies of any of the latest evaluations or psychological testing if applicable**

_____ Set date for entrance test if applicable (Not necessary for Kindergarten students).

Kindergarten students must have recommendation letter from Pre-K Director if applicable.

_____ After notification of acceptable test scores, set date for interview process. During interview the following contracts shall be signed:

- **Code of Conduct Contract for student**
- **Parent Contract for school partnership**

_____ After interview process, accepted or denial letter will be sent.

_____ If accepted, a \$500 registration fee will be due two weeks from date of interview.

(This money shall cover all book fees, supplies, and all materials that your child will need for the first year of school, except for a back pack, if needed, and lunch.)

_____ Obtain uniform packet and other school related information.

_____ Set up payment for tuition for the school year.

ADMISSIONS PROCEDURE PROCESS

Step 1: Obtain an application for student.

Step 2: Return the application with \$50 processing fee and necessary forms (see checklist).

Step 3: Call office to schedule entrance exam for grades one and above.

Step 4: Following notification of accepted test scores, administration will call parent and child to set up interview process.

Step 5: After interview and all data completed and verified, student will receive letter of acceptance or denial.

Step 6: Registration fee of \$500 will be due two weeks from date of interview.

Step 7: Receive uniform packet for ordering uniform and other information concerning the opening of school.

Step 8: Set up payment for tuition for the school year.

ADMISSIONS STATUS DECISIONS

Approved Students approved for admission and have met all the requirements above.

Alternate Students approved for admission and have met all the requirements above, but contingent upon available classroom space. Application will be placed in the student candidate pool in the order it was received for admission. When space is available, you will be notified by phone call or letter.

Denied Students not approved for admission and did not meet the requirements above, will be notified by letter.